

**NORTHWEST MISSOURI STATE UNIVERSITY
SCHEDULE OF MISCELLANEOUS FEES
FY 24-25**

EFFECTIVE DATE: BEGINNING OF FALL SEMESTER; UNLESS OTHERWISE NOTED

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|-----------------|
| ACT Prep Fee | 100.00 |
| Application Fee | |
| International Students | |
| International Student Application Fee for Educational Recruiters (Educational Recruiters: I-20 Fever, SS Consultants & Investments) | 50.00 |
| International Shipping Fee (One Way) | 100.00 |
| Office Shipping Request: Domestic one way (July 1 start) | 50.00 |
| Passport Photo Services | 5.00 |
| Archives | |
| Reproduction Fees | |
| Walk-In/Onsite copy request (per basic image**) | 0.25 |
| Walk-In/Onsite copy request (per enhanced image***) | 8.00 |
| Remote/Offsite copy request (per basic image**) | 0.50 |
| Remote/Offsite copy request (per enhanced image***) | 10.00 |
| Shipping & Handling Charge (no charge for delivery via e-mail, package rate charges based on current postal charges) | postal rate |
| ** Basic Image - paper copy, JPEG (200 dpi), PDF b/w (multipage PDF charged per page) | |
| *** Enhanced Image - production quality, JPEG (>200 dpi), PDF color (multipage PDF charged per page), TIFF file, other enhancements requested by patron (cropping, etc.), any manipulations which require additional staff time and labor to produce a good image (i.e. damaged photographs, oversized items, items requiring special handling). | |
| Media Use Fees | |
| Commercial (for-profit), non-scholarly and non-University publication or display (per image use) | 60.00 |
| Athletic Department | |
| Athletic Tickets | |
| <i>Ticket price includes sales tax as applicable</i> | |
| <i>Additional online processing/credit card fees paid to ticketing vendor directly</i> | |
| Football | |
| Season Tickets | |
| Football Reserved - price per game | 19.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Chairback / Advanced Online | |
| Football Reserved - Chairback | 29.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Chairback / Day of Game Box Office | |
| Football Reserved - Chairback | 34.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Railback / Advanced Online | |
| Football Reserved - Railback | 24.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Railback / Day of Game Box Office | |
| Football Reserved - Railback | 29.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Reserved / Advanced Online | |
| Football Reserved | 22.00 |
| Football Facility Fee | 1.00 |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|---|----------|
| Football Reserved / Foundation (any available seats) | 22.00 |
| Football Facility Fee | 1.00 |
| Football Reserved Employee Ticket - Advanced Online (Section A) | 9.00 |
| Football Facility Fee | 1.00 |
| Football Reserved - Advanced Online - Group Rate / +15 people | 13.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - Reserved / Day of Game Box Office | |
| Football Reserved | 24.00 |
| Football Facility Fee | 1.00 |
| Single Game Ticket - General Admission / Standing Room Only | |
| Football General Admission (standing room only) Advanced Online | 13.00 |
| Football Facility Fee | 1.00 |
| Football General Admission (standing room only) Day of Game Box Office | 15.00 |
| Football Facility Fee | 1.00 |
| Football Employee General Admission (standing room only) Advanced Online | 7.00 |
| Football Facility Fee | 1.00 |
| Football General Admission (standing room only) Advanced Online - Group Rate / +15 people | 7.00 |
| Football Facility Fee | 1.00 |
| Student General Admission (K-12 & visiting school with valid ID) Advanced Online | 9.00 |
| Football Facility Fee | 1.00 |
| Student General Admission (K-12 & visiting school with valid ID) Day of Game Box Office | 11.00 |
| Football Facility Fee | 1.00 |
| Northwest Student (regular session) | ID |
| Football Convenience Fee - E-Ticket Delivery | |
| Football Convenience Fee - Will Call | 10.00 |
| Basketball | |
| Single Game Ticket | |
| Basketball Chairback, Reserved - Advanced Online | 20.00 |
| Basketball Chairback, Reserved - Day of Game Box Office | 22.00 |
| Basketball Railback, Reserved - Advanced Online | 15.00 |
| Basketball Railback, Reserved - Day of Game Box Office | 17.00 |
| Basketball General Admission - Advanced Online | 12.00 |
| Basketball General Admission - Day of Game Box Office | 14.00 |
| Youth (K-12)/Employee/Senior Citizens (Age 60+) - Advanced Online | 7.00 |
| Youth (K-12)/Employee/Senior Citizens (Age 60+) - Day of Game Box Office | 9.00 |
| Basketball General Admission - Advanced Online Group Rate (+10 people) | 5.00 |
| Northwest Student (regular session) | ID |
| Season Tickets - General Public | |
| Basketball Chairback, Reserved - price per event | 14.00 |
| Basketball Railback, Reserved - price per event | 12.00 |
| Basketball General Admission - price per event | 10.00 |
| Season Tickets - Faculty/Staff | |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|-----------------|
| Basketball Chairback, Reserved - price per game | 12.00 |
| Basketball Railback, Reserved - price per game | 10.00 |
| Basketball General Admission - price per game | 10.00 |
| | |
| Basketball Convenience Fee - E-ticket Delivery | |
| Basketball Convenience Fee - Will Call | 10.00 |
| | |
| Volleyball/Track - General Admission | |
| Single Game Ticket - Advanced Online | 5.00 |
| Single Game Ticket - Day of Game Box Office | 8.00 |
| | |
| Youth (K-12)/Employee/Senior Citizens (Age 60+) - Advanced Online | 3.00 |
| Youth (K-12)/Employee/Senior Citizens (Age 60+) - Day of Game Box Office | 5.00 |
| | |
| Agricultural Learning Center | |
| Expo Area per hour | 400.00 |
| Expo Area per day | 1,200.00 |
| Classroom/Meeting room per hour | 50.00 |
| Classroom/Meeting room per day | 150.00 |
| Student Manager per hour if needed during event | 12.00 |
| Special event Supervisor for event if needed per hour | 20.00 |
| University Custodian per hour if needed | 20.00 |
| University security if needed | 150.00 |
| Labor for set-up/tear down per hour | 25.00 |
| Additional Equipment needs | Cost |
| Replacement for damages | Cost |
| | |
| Camps/Clinics and Contests | |
| Agriculture Career Development Events | |
| Fall Contests- individual fee to cover cost of specific scan cards | 7.00 |
| Spring Contests - registration fee through Northwest District Agriculture Teachers committee | market driven |
| Athletic and Other Camps | market driven |
| | |
| Career Services Fees | |
| Career Day Registration Fee | 250.00 |
| Late Registration | 275.00 |
| Career Day Registration (Government/Non-Profit/Graduate Schools) | 100.00 |
| Career Day Registration (K-12 School Districts) | 100.00 |
| Electricity | 50.00 |
| Extra Attendee Fee (per person) | 25.00 |
| | |
| College Fair Fee | 50.00 |
| | |
| Computing Services Department | |
| Printing | |
| Laser/page - black/white | 0.10 |
| Laser/Page - Black/white 11x17 | 0.20 |
| Laser Color/page | 0.25 |
| Laser Color/page 11x17 | 0.50 |
| | |
| Printing Services | |
| <i>Please contact Mail & Printing Services x1109</i> | |
| <i>Additional stock, size, paper color, & finishing options available.</i> | |
| <i>Any additional services can be quoted based on cost</i> | |
| Black & White, per side | |
| 8.5"x11" White text stock | 0.030 |
| Color, per side | |
| 8.5"x11" White text stock | 0.100 |
| | |
| Dining Rates - for Bearcat Commons (no meal plan) | |
| Breakfast | TBD |
| Lunch | TBD |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|-----------------|
| Dinner | TBD |
| Faculty/Staff meal rate | TBD |
| Leet Early Childhood Center | |
| Leet Center Annual Enrollment Fee | 50.00 |
| Early Care & Education - Infant Toddler (12 months to 36 months) | |
| Infant Toddler Program (6:30 a.m. - 5:30 p.m.) per month for 12 months | 1,050.00 |
| Infant Toddler Program - Late enrollment guide per month | |
| 4 weeks (15-20+ days) | 1,050.00 |
| 3 weeks (11-14 days) | 795.00 |
| 2 weeks (6-10 days) | 530.00 |
| 1 week (1-5 days) | 265.00 |
| Early Care & Education - Preschool (3 years - 6 years old) | |
| School Day Program (7:30-3:00 p.m.) | |
| 5-day (Daily) School Day Program per month for 10 months | 450.00 |
| Full-Day Program (with Extended Day) (7:30-5:30 p.m.) | |
| 5-day (Daily) Full-Day Program per month for 10 months | 550.00 |
| Childcare (on school dismissal days) and Bearcat Club Fees | |
| Snow/Vacation Fun Day (daily rate for HM/Leet school day program) | 35.00 |
| Hourly rate for Bearcat Club Fees | 5.00 |
| Late Fee per minute (after 5:30 p.m.) | 1.00 |
| Lunch/estimate (Sodexo Contract determines rates) | |
| Childcare and Pre-Kindergarten | TBD |
| Kindergarten and school-age | TBD |
| Adult | TBD |
| Extra Milk | TBD |
| Holiday/Special Adult Price | TBD |
| Facility Fees | |
| Athletic Fields/Ryland Milner Complex | |
| Facility Rental fees for Non-University Non-Profit Groups | |
| Groups outside Nodaway county or Groups charging entrance fees for profit will be charged twice the amount listed or 12% of gross, whichever is greater. | |
| Non-Refundable Deposit (App. to Cost - 1/2 or full day) | 225.00 |
| Bearcat Stadium (football only) | 1,000.00 |
| Bearcat Stadium (track only) | 500.00 |
| Lamkin Activity Center Arena | |
| Full Day | 1,000.00 |
| Hourly | 100.00 |
| Lamkin Activity Center Basement | |
| Full Day | 150.00 |
| Hourly | 20.00 |
| Bearcat Soccer Pitch | |
| Full Day | 500.00 |
| Hourly | 50.00 |
| Bearcat Baseball Field | |
| Full Day | 750.00 |
| Hourly | 75.00 |
| Bearcat Softball Field | |
| Full Day | 500.00 |
| Hourly | 50.00 |
| Mark Rosewell Tennis Complex | |
| Full Day | 250.00 |
| Hourly | 25.00 |
| Martindale Gym | |
| Full Day | 500.00 |
| Hourly | 50.00 |
| Dance Studio | |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|-----------------|
| Full Day | 100.00 |
| Hourly | 20.00 |
| Classroom (LAC, MH, FFC) | |
| Full Day | 125.00 |
| Hourly | 25.00 |
| Studio Rental (FFC, MH301) | |
| Full Day | 125.00 |
| Hourly | 25.00 |
| Additional Charges | |
| Student Manager per hr if needed during activity | 12.00 |
| University Custodian per hr if needed during activity | 20.00 |
| Labor for set-up/tear-down, cost billed | Cost |
| Equipment Needs | Cost |
| University Events--Special Event Supervisor per hour | 20.00 |
| Campus Recreation Facilities | |
| Hughes Fieldhouse & Student Recreation Center | |
| Facility rental fees for Non-University Non-Profit Groups | |
| Groups outside Nodaway county or Groups charging entrance fees for profit will be charged twice the amount listed or 12% of gross, whichever is greater. | |
| Non-Refundable Deposit (App. to Cost - 1/2 or full day) | 225.00 |
| Summer Camp Facility Use (Student Recreation Center, Foster Fitness Center, Hughes Fieldhouse) | |
| Camper fee per camper per day | 2.00 |
| Additional Charges | |
| Student Manager per hr if needed during activity | 12.00 |
| University Custodian per hr if needed during activity | 20.00 |
| Labor for set-up/tear-down, cost billed | Cost |
| Equipment Needs | Cost |
| University Events--Special Event Supervisor per hour | 20.00 |
| Hughes Fieldhouse | |
| Full Day | 1,000.00 |
| Hourly | 125.00 |
| Hourly 1/2 Turf | 60.00 |
| Hourly-Track | 70.00 |
| Hourly Tennis (1 court) | 25.00 |
| Hourly Classrooms | 25.00 |
| Student Recreation Center | |
| Full Day | 450.00 |
| Hourly | 60.00 |
| Hourly-Basketball/Volleyball Court | 25.00 |
| Hourly-Racquetball/Tennis Court | 15.00 |
| Lock-in (Partial use - up to 4 hours) | 250.00 |
| Disc Golf | |
| Corporate/for-profit groups/Organized Tournaments - cost per player per day | 2.00 |
| Foster Fitness Center & Recreation Center Memberships | |
| Full-Time Northwest Student | Free |
| Full-Time Northwest Employee/Spouse | Free |
| Northwest Retired Employee/Northwest Affiliate*/Northwest Employee Dependent** | |
| Annual | 120.00 |
| Month Pass | 20.00 |
| Day Pass | 5.00 |
| *Northwest Affiliate: Sodexo staff or a Northwest contracted service provider | |
| **Northwest Employee Dependent 18-26 years old. All fees apply to membership type and services provided. | |

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|---|-------------------|
| Fitness Classes/Personal Training | |
| Group Exercise | |
| Block (7 weeks) | 30.00 |
| Semester | 60.00 |
| Semester (if 2 sign up) | 50.00/student |
| Semester (if 3 sign up) | 45.00/student |
| Semester (if 4 sign up) | 40.00/student |
| Personal Training Pricing | |
| 1 client | 60.00/6 sessions |
| 2 clients | 60.00/8 sessions |
| 3 clients | 60.00/10 sessions |
| 4 clients | 60.00/12 sessions |
| Amenity Services | |
| Towel Service (per semester) | 40.00 |
| Locker Service (per semester) | 20.00 |
| | |
| NOTE: | |
| Fitness & Recreation Center/year - Annual Memberships are one year from date of purchase | |
| All passes purchased are non-refundable. | |
| No one under 18 admitted to recreation center without Northwest ID. | |
| Effective June 2015, only established community members will be grandfathered membership privileges at published rates and must maintain concurrent annual membership to maintain privileges. | |
| Community Programs - Facilities usage (\$50 deposit/\$50 per hour) | 50.00 |
| Dance | 40.00 |
| | |
| Mozingo Outdoor Education & Recreation Area (MOERA) | |
| Challenge Course/Climbing Structures | |
| 3 hour program | |
| Non-profit Groups | - |
| Per participant | 40.00 |
| Corporate/for-profit groups/cost per group of 8 | - |
| Per participant | 50.00 |
| User Fees/Rentals (Sales tax included where applicable) | |
| MOERA Building Use (\$30 deposit): | |
| One-Half Day | 75.00 |
| Full-Day | 125.00 |
| Trap Range Rental (2 hour minimum, cost per hour) | 25.00 |
| Trap/round (includes 25 targets, no ammunition or shotguns available) | 15.00 |
| Canoe/Kayak, cost per participant for 2 hours | 20.00 |
| | |
| Performing Arts Facilities | |
| Charles Johnson Theater | |
| Stage & seating area - performance or presentation/day (Non-University) | 425.00 |
| <i>Per Hour</i> Stage & seating area - performance or presentation/day > 5 hours (University Groups) | 25.00 |
| Stage & seating area - performance or presentation/day (Local Groups) | 300.00 |
| On-duty student technician *** (all categories) | 12.00 |
| Equipment fee | Cost |
| Ron Houston Center for the Performing Arts | |
| Mary Linn Performing Arts Center: | |
| Stage & seating area - performance or presentation/day (Non-University) | 600.00 |
| <i>Per Hour</i> Stage & seating area - performance or presentation/day (University Groups) | 35.00 |
| Stage & seating area - performance or presentation/day (Local Groups) | 375.00 |
| Use of foyer/lobby independent of theater/day (Non-University) | 100.00 |
| Use of foyer/lobby independent of theater/day (Local Groups) | 50.00 |
| On-duty student technician *** (all categories) | 12.00 |
| Equipment fee (all categories) | Cost |
| Studio Theater | |
| Stage & seating area - performance or presentation/day (Non-University) | 425.00 |
| <i>Per Hour</i> Stage & seating area - performance or presentation/day (University Groups) | 25.00 |
| Stage & seating area - performance or presentation/day (Local Groups) | 300.00 |
| Use of foyer/lobby independent of theater/day (Non-University) | 100.00 |
| Use of foyer/lobby independent of theater/day (Local Groups) | 50.00 |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | | FY 24-25 |
|--|--|-----------------------|
| | On-duty student technician *** (all categories) | 12.00 |
| | Equipment fee (all categories) | Cost |
| | College Park Pavilion & Shelter | |
| | Stage & seating area - performance or presentation/day (Non-University) | 500.00 |
| | Stage & seating area - performance or presentation/day (Local Groups) | 250.00 |
| <i>Per Hour</i> | Pavilion Indoor Area \$100/hour up to 3 hours; then full-day rate of \$300 | \$100/hr; \$300 daily |
| | On-duty student technician *** (all categories) | 12.00 |
| | Equipment fee (all categories) | Cost |
| | Community Groups: 25-100% discount of established rate (University may be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| | Miscellaneous Fees (all categories) | |
| <i>Per Hour</i> | Design Services (lighting, scenic, sound or other) | 20.00 |
| Group Classifications- | | |
| | University Groups - recognized members of the university community, university community participants or community service participants | |
| | Local Groups - Nodaway County groups, local participants, or personal use (w/university affiliation) | |
| Important notes- | | |
| | ***University groups are allowed a total of 5 hours per event without being charged the hourly rate. This includes rehearsal and/or planning. Technical support which is included in the rental price: Sound, up to two (2) microphones of any type and power-up of the sound system. Lighting, full-stage lighting with no color. Drapery, to include the standard hanging plot of legs, travelers and borders. | |
| | ***One (1) technician for up to five (5) hours per event. This five (5) hours includes setup and tear-down of equipment. This is per EVENT, not per day. Any requirements above this will be charged according to the above pay scale. Staffing decisions will be made solely by the Performance Facility Manager taking into account safety of the patrons & employees, protection of the facility and needs of the event or presenter (in that order). | |
| Northwest Kansas City - Gladstone | | |
| | Room availability will be contingent upon University scheduled activities or classes and previously received requests for space. All Northwest Missouri State University classroom needs will have precedent over all other requests for room usage. | |
| | Business, Personal, and Non-University Business usage: | |
| | Single Room during office hours: \$60 hourly; \$200 half day rate; then full-day rate: | 350.00 |
| | Both Rooms during office hours: \$85 hourly; \$265 half day rate; then full-day rate: | 450.00 |
| | <u>Additional:</u> Office hours are Monday through Friday from 8:00 am to 5:00 pm. After hours are \$20/hour and require an AV Technician. AV Technician on-site rate \$25/hour, 2 hour minimum | |
| | Exceptions/Adjusted rates: Non-Profit Organizations receive 10% discount | |
| Classrooms: All Academic (including labs, etc., unless otherwise noted) | | |
| | Full Day | 50.00 |
| | Half Day | 30.00 |
| | Hourly | 10.00 |
| Brown Hall Gymnasium | | |
| | Available only after reg. building hrs. (Activity area only) | 100.00 |
| | Staffing fee/hour* | 12.00 |
| B.D. Owens Library Reservation Fees | | |
| | Reservation Categories: | |
| | Internal University Groups: No Charge (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| | Student Organization Groups: 50% discount of established rate (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| | Alumni/Employee/Military: 25% discount of established rate (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| | Novel Grounds | \$200/hr |
| | Cancellation fee - written notice received at least 3 months prior to event | Full Refund |
| | Cancellation fee - written notice received less than 3 months prior to event | 50% Refund |
| | <i>Reservations available Friday and Saturday evenings after 5:30 p.m. when university in session</i> | |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|---|------------------|
| Student Union and Station Reservation Fees | |
| Reservation Categories: | |
| Internal Groups: No Charge - Members of the University Community or Student Org. Groups (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| Alumni/Employee/Military: 25% discount of established rate (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| Community Groups: 25-100% discount of established rate (May be required to pay on-duty Student Tech Fee & Event Set-up Costs) | |
| Cancellation fee | 25.00 |
| Late reservation fee | 25.00 |
| J. W. Jones Union Facilities | |
| Ballroom - \$350/hour up to 3 hours; then full-day rate: Balance due at least one week prior to event | 1,400.00 |
| Ballroom cancellation fee (written notification received at least 3 months prior to event) | full refund |
| Ballroom cancellation fee (issued if less than 3 months from event) | 50% of rate |
| Small Meeting Rooms - \$50/hour up to 3 hours; then full-day rate: | 200.00 |
| Large Meeting/Dining Rooms-\$100/hour up to 3 hours; then full-day rate: | 400.00 |
| The Station - (Food/Catering-see Catering Manager) | |
| Meeting rooms | |
| East Room - \$50 up to 3 hours, then full-day rate: | 200.00 |
| West Room - \$50 up to 3 hours, then full-day rate: | 200.00 |
| Center Room - \$50 up to 3 hours, then full-day rate: | 200.00 |
| All Three Rooms - \$150 up to 3 hours, then full-day rate: | 750.00 |
| Executive Room - \$50 up to 3 hours, then full-day rate: | 150.00 |
| additional setup support fee per hour | 12.00 |
| Portable Speaker unit rental: \$25 up to 6 hours, then full-day rate: | 150.00 |
| Exceptions: | |
| Others at discretion | |
| <i>These fees not subject to the above reservation categories, i.e. all pay 100%</i> | |
| <i>Note: Event Set-up Costs/Service Fee includes set up, cleanup, staff service/technical support/AV equipment, and parking</i> | |
| Facility Event Set-Up | |
| <i>Contact Facility Services at extension x1183 for availability and pricing options</i> | |
| University Event Usage | |
| Propane Fuel Tank Refill | 75.00 |
| Finance Office Processing | |
| Marketplace Stores - varying fee based on product or service | Cost |
| International Agent Processing fee | 75.00 |
| International Wire Transfer Fee | 75.00 |
| Equipment Breakage/Damage/Loss | Cost |
| Student Materials (sales tax applicable) | Cost |
| Lab Manuals (prepared locally), Class Projects, etc. -Cost + Sales Tax | Cost + sales tax |
| Locker Rental - Colden Hall/Semester | 10.00 |
| Fine & Performing Arts Department | |
| Show Choir Festival | 200.00 |
| NAfME MS/JH Festival | |
| Solo | 8.00 |
| Ensemble | 10.00 |
| Jazz Festival | |
| Bands | 300.00 |
| Combos | 200.00 |
| Yuletide Feast Tickets | market rate |
| Bearcat Marching Band Flip folder and lyre (as needed) | 25.00 |
| Bearcat Marching Band Uniform | 500.00 |

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|--|--------------------|
| Colorguard Uniforms (as needed) | 100.00 |
| Dry Cleaning for Choir Tuxedo, Band Tuxedo, or Marching Band Uniform | cost |
| Replacement Costs for Concert and Marching Band Supplies | Repl. Cost |
| Gaunt House Events | |
| <i>Contact the President's Office at extension x1110 for reservation and pricing options</i> | |
| Graduation Fee (Includes Tassel) | |
| Cap & Gown Rental - Fac. & Adm. (includes sales tax) | Cost |
| Greek Active Member Assessment Fee - per semester fee | |
| | 30.00 |
| Horace Mann Elementary | |
| Transitional Kindergarten Tuition - per month rate for August - May (10 months) | 450.00 |
| Grades K-6 Tuition - per month rate for August - May (10 months) | 300.00 |
| sibling discount of 10% is available to all Horace Mann families | |
| Grade K-6 Tuition for summer if not enrolled Aug-May (4 week Summer program) | 315.00 |
| Meals/meal - (Sodexo Contract determines rates - estimate) | |
| Childcare & Pre-Kindergarten | TBD |
| Kindergarten and school-age | TBD |
| Adult meals | TBD |
| Extra Milk | TBD |
| Holiday/Special Adult Price | TBD |
| Institutional Research | |
| Per hour data fee for Non-Northwest Requests (2 Hour Minimum), hourly rate charged for IR staff completing request | labor cost |
| Library | |
| Library Borrower Card | |
| Individual without Maryville Card - 1st Year | 20.00 |
| After first year/yr. | 10.00 |
| Library Fines | |
| Faculty/Staff | Repl. Cost |
| Horace Mann Library Fines | |
| Unreturned book (after 30 days) | Repl. Cost |
| Parking Permit | |
| 100% refund for withdrawal by 25% refund deadline date related to full-semester courses | |
| Faculty/Staff | |
| Personal Funds | |
| September - August | 90.00 |
| January - August | 70.00 |
| May - August | 50.00 |
| Fitness Center Members/semester | 30.00 |
| Recreation Club Members/semester | 30.00 |
| Other non-students not members of any campus prog./tri. | 40.00 |
| RV Parking | |
| Daily rate | 75.00 |
| Football Season rate | 250.00 |
| Performing Arts Tickets | |
| CAPS Tickets | Market |
| Homecoming Tickets | Market |
| Music Productions Tickets | Market |
| Music Concert Tickets | Market |
| Theater Tickets | Market |
| President's Office | |
| Paper Copies of Board Minutes - min/set - per statute: \$.10/page plus research and supplication fees at the hourly rate to pay for clerical staff | \$.10/page + labor |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|---|-----------------|
| Professional Development Training | |
| Career Pathing | |
| Maryville Chamber of Commerce Member - per session | 25.00 |
| Non-Chamber Member - per session | 40.00 |
| Client Based Seminars | Market |
| Professional Development (non-credit) Enrollment Fee | 40.00 |
| Recycling Shred Fee | |
| Shred fee (per lb) | 0.25 |
| Residential Life | |
| Full-time staff refundable deposit | 100.00 |
| Room Rental-Guest Room (includes sales tax) | |
| Break Stay - Daily | 4.00 |
| Overnight guest rooms - Single | 75.00 |
| Long term/week | 400.00 |
| Guest Apartment - 1 bedroom (per month) | 600.00 |
| Guest Apartment - 2 bedroom (per month) | 700.00 |
| Guest Apartment - 3 bedroom (per month) | 850.00 |
| Willow Apartment - Daily | 90.00 |
| Willow Apartment - Weekly | 550.00 |
| Room Rental-nightly for Camps and students/bed | |
| Double | |
| Highrisers | 18.00 |
| Modified Suites | 21.00 |
| Single | |
| Highrisers | 22.00 |
| Modified Suites | 27.00 |
| Forest Village Apartments | 32.00 |
| Storage Room (per week) | 26.00 |
| Summer Camp Barcoded ID (per ID issued) | 1.00 |
| Camp Furniture Resets | |
| Main Lounge | 100.00 |
| Floor Lounge | 50.00 |
| Room | 20.00 |
| Last Minute Camp Additions | |
| 1-4 days prior to camp - per individual added | 10.00 |
| Day of check-in - per individual added | 30.00 |
| No-show Camp Cancellation fee - per school/team | 100.00 |
| Linen Service for camps (rate per person) | |
| Bath Set | 5.00 |
| Bed Set | 6.00 |
| Room Contract Extension - Prorated based on semester contract price | |
| Room Rental-SOAR nightly | |
| 2-person suite | 30.00 |
| 4-person suite | 50.00 |
| Linen Service for SOAR (rate per person) | |
| Bath Set | 5.00 |
| Bed Set | 6.00 |
| Room Rental-Upward Bound Students (chrg for full program)/bed | 12.00 |
| Hotel Rate-per room (non-contract individual, per room) | 25.00 |
| Sorority Chapter/Storage Room Fee (per year) | 350.00 |
| Hall Desk Fees | |
| Ping Pong Balls | Replacement |
| Broken Equipment | Replacement |
| Declining Balance Increments | 25.00 |
| sales tax added if not on a meal plan: | |
| Meals (Contact Sodexo for any not listed) | |
| Rodeo Arena | |
| Horse Run/Stall Rental (run stalls 17-22) - per Semester rate | 700.00 |
| Horse Stall Rental (stalls 1-16) - per Semester rate | 600.00 |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|-----------------|
| <i>Fall (September to December); Spring (January to April); Summer (May to August)</i> | |
| Arena Rental - first day rate | 1,000.00 |
| Arena Rental - additional day rate | 250.00 |
| Arena Rental with lights (daily rate noted above plus hourly rate for lights) | 50.00 |
| Safety Office | |
| Incident report requests | 3.00 |
| Event Security | 150.00 |
| Armed Intruder Training/Active Shooter Training - 8 hour course | 75.00 |
| Interactive Use of Force Simulation Training - 4 hour course | 150.00 |
| School Health Science & Wellness | |
| Cholesterol Screening | 35.00 |
| Exercise Assessment | 40.00 |
| Resting Metabolic Rate Assessment | 15.00 |
| Wellness Assessment | 40.00 |
| DARI Assessment - Sport and Fitness Northwest Affiliate | 20.00 |
| DARI Assessment - Sport and Fitness Nonaffiliated | 40.00 |
| DARI Assessment - Medical | 100.00 |
| University Marketing & Communication | |
| Photography online reprint sales | |
| <i>Call extension x1843 for availability and pricing</i> | |
| Wellness Center | |
| Online Professional Wellness Fee (elective per semester fee for services) | 150.00 |
| *Wellness Fee for non-online professional students is covered by designated fee. The designated fee covers clinical office visit charges, not paid by insurance; co-pays for clinic visits; counseling visits; access to health education; and promotion programming. There are some medical fees not covered and these can be obtained by contacting Wellness Services at 660-562-1348. | |
| Other Notes | |
| Child Development Workshops (currently none are offered) | |
| Continuing Education Recording Fee (if CEUs desired) | |
| Regional Professional Develop Center | |
| Varying fee covering supplies, instruction, and miscellaneous costs | cost |
| INTERNAL DEPARTMENTAL CHARGE-BACKS | |
| Athletic Facility setup/teardown | |
| Athletic Contests | 175.00 |
| Other events requiring tables/chairs on BB floor | 225.00 |
| Camps | |
| Breakfast | TBD |
| Lunch/brunch | TBD |
| Dinner | TBD |
| Pre-Semester Meals | |
| Breakfast | TBD |
| Lunch/brunch | TBD |
| Dinner | TBD |
| Sign Shop | |
| <i>Contact Sign Shop at extension x1183 for items available and pricing</i> | |
| Transportation Department | |
| Vehicle Use | |
| <i>Charge subject to change due to changes in fuel costs</i> | |
| Cars/mile | 0.65 |
| Mini-van/mile | 0.75 |

| USER FEES - STUDENTS, EMPLOYEES, AND UNIVERSITY AFFILIATES | FY 24-25 |
|--|----------|
| Maxi-van/mile | 1.05 |
| Bus/mile | 5.00 |
| Bus/Sitting Daily Rate (includes driver costs) - starts after first night if bus not used or used as shuttle | 225.00 |
| Shuttle Bus (handicap access)/mile | 1.25 |
| Box-Moving Truck/mile | 1.25 |
| Driver Provided for car or vans | |
| Regular time/hour | 25.00 |
| Weekend/Overtime/hour | 40.00 |
| Bus Internet Fee - per 1GB | 10.00 |
| | |
| Short Trip Charge (City/University Campus/Mileage Restrictions) | |
| Cars (less than 100 mi.)/trip or day | 65.00 |
| Mini-vans (less than 100 mi.) | 75.00 |
| Maxi-vans (less than 100 mi.) | 105.00 |
| Buses-local (city/University <=4 hours) | 225.00 |
| Driver charge for trips > 4 hours - regular time/hour (flat rate + hrly rate for hrs >4) | 25.00 |
| Driver charge for trips > 4 hours - overtime/hour (flat rate + hrly rate for hrs >4) | 40.00 |
| Buses-outside local (under 100 miles <=8 hours) | 425.00 |
| Driver charge for trips > 8 hours - regular time/hour (flat rate + hrly rate for hrs >8) | 25.00 |
| Driver charge for trips > 8 hours - overtime/hour (flat rate + hrly rate for hrs >8) | 40.00 |
| Box/Moving Truck/day | 75.00 |
| Shuttle Bus (handicap access) <100 miles per day | 125.00 |
| Refueling fee (if vehicle is not returned full) | 30.00 |
| Cleaning fee (if bus returned in unsatisfactory condition) | 50.00 |
| | |
| Golf Cart - 4 Person - Daily Rate | 50.00 |
| Golf Cart - 6 Person - Daily Rate | 75.00 |
| | |
| Notes: | |
| For any fees requiring sales tax; taxes will be applied at effective State and Local rates | |