

**Fifty-First Faculty Senate
Northwest Missouri State University
Full Senate Meeting Minutes**

October 16, 2024

Members in Attendance:

Rhonda Beemer, Rob Voss, John Gallaher, Jenni Wall, Giselle Greenidge (attending via Zoom and not a voting member today), Kim Casey (alternate for Dawn Gilley), Peter Adam, Ashley Black, Nathan Eloie (alternate for Shantel Farnan), Brian Hesse (alternate for Ashley Black), Araceli Hernandez-Gonzalez, Tony Olson, Luke Rolfes, Bao Pham, Mike Miller, Rhonda Driskill (alternate for Alex Taylor), Laura Kauzlarich, Kylie Wilson, Oscar Perez-Hernandez, Cindy Tu, Amy Hillard, Jill Baker (Secretary and alternate for Ashley Strickland), Johnny Chuang, Jeff Bradley, Sara Naramore (alternate for Luke Campbell)

Members Absent:

Dawn Gilley, Ashley Strickland, Shantel Farnan, Ashley Black, Luke Campbell

- **Call to Order**
 - President Voss called the meeting to order at 3:31 p.m.
- **Approval of Agenda Motion by Tony Olson/Second by Peter Adam**
 - The agenda was approved unanimously.
- **Approval of Minutes Motion by Tony Olson/Second by Peter Adam**
 - The minutes were approved unanimously.
- **Reports:**
 - **NW President Report**
 - None
 - **Provost Report (Dr. Hooyman)**
 - Dr. Hooyman reported that the textbook supplement process at Northwest is out of federal compliance. Dr. Hepworth and Dr. Haddock are forming a task force to look at this issue. Textbook supplements are to be posted by the day of registration.
 - Dr. Hooyman reported that faculty are not allowed to ask for doctor's notes if a student attends a doctor's appointment. A question was asked regarding the HIPPA requirements for this process. Dr. Hooyman said that she is working with the University Wellness Center to determine best practices.
 - Dr. Hooyman reported that the lab construction in Garrett-Strong has come in at a higher price than anticipated, so there is a reduction in some of the projects that will be done and, as a result, Northwest will ask for MoEXCELS money again next year.
 - Dr. Hooyman discussed the meeting of the Chief Academic Officers that she attends on behalf of Northwest. Specifically, the possibility of degrees below 120 hours has been discussed and must be

carefully considered. The national advisory board for AASCU has also been in discussions regarding this type of degree program.

- Dr. Hooyman reported that the Transfer Task Force met and focused on more practical items such as a common transfer form, etc. more than the possibility of 60 credit hour core.
- Dr. Hooyman reported that Northwest is in the process of moving from a smoke-free campus to a tobacco-free campus. Ms. Barcus joined Dr. Hooyman to field questions regarding vaping and smokeless tobacco also being disallowed on campus should the policy proceed.
- Dr. Hooyman expressed that she was hopeful that the midterm update she sent helped to answer questions, etc., and served as a helpful communication tool.
- The Homecoming flag-raising ceremony will take place in the Houston Center at 2:00 p.m. on Friday rather than on the flag plaza due to construction.
- **Human Resources (Mrs. Krista Barcus)**
 - Mrs. Barcus reported on several updates from Chief Amanda Cullin. The Northwest Crisis Counselor has been hired, Dacey Hassey, and she is in the process of being trained at Family Guidance. The Homecoming parade route will be shut down at 5:30 a.m. on Friday.
 - Open Enrollment will be November 1-15 for health insurance. Human Resources will be sending out information about open enrollment and will be working to provide training and information on the enrollment process. In great news, employees have not seen an increase in health insurance premiums in three years.
- **Special Guests**
 - None
- **Senate President (Dr. Voss)**
 - President Voss reported that he recently attended the Board of Regents meeting and the response from the Board of Regents was very positive when he shared that faculty were appreciative of their awareness of the compensation issues. Regents indicated their support in making sure that the faculty are paid fairly. He also conveyed that he hopes that he can continue to come to
 - President Voss reported that he and Dr. Elyssa Ford recently shared the Grievance Policy with Chairs and Directors and their initial response was favorable. There are technical items that are being addressed.
 - President Voss spoke with Assistant Vice President of Information Technology, Kevin Cagg and Dean Hepworth about the need for a university-wide AI policy. Both were surprised that we do not have an AI policy. Discussion

was held regarding the previous statement by the Provost that Northwest did not need a specific AI policy.

- Dr. Voss commended those who work on the Distinguished Lecture Series, specifically Senator Luke Rolfes who serves on that committee.
- Dr. Voss thanked senators for their continued hard work on behalf of the faculty and students they represent.
- **Academic Petitions (Dr. Campbell)**
 - No report
- **Academic Appeals (Dr. Greenidge)**
 - Senator Greenidge reported that presently there are no appeals.
- **CDR (Dr. Eloë)**
 - Senator Eloë reported that the new curriculum system and the old system are running in parallel with one another at this time. There should be only three new proposals that come through the old system. Curriculum proposals can now be added to the new proposal system. In the new system, CDR can re-route proposals if an issue arises instead of having to restart a proposal entirely. Those who have questions can ask Dr. Eloë, Dr. Trevor Meyer, and Heather Cline.
 - **DCM (Dr. Thornsberry)**
 - No report. The committee meets for the first time on November 21.
- **Assessment (Dr. Farnan)**
 - No report
- **Teaching and Learning (Dr. Strickland)**
 - No report
- **Academic Integrity Panel (Dr. Adam)**
 - Senator Adam reported that the committee will meet on Monday, October 21.
- **Faculty Welfare and Budget (Dr. Gray-Smith)**
 - Dr. Gray-Smith reported that the committee had representation at the University Benefits and Wellness Committee meeting. Dr. Beemer attended the meeting and shared information
 - Northwest has seen a reduction in claims since the inception of the required office visits
 - Prescription drug costs have increased
 - Deductibles and HSA rates have changed, but no monthly premium increases will be in place
 - The tiers for insurance prices were not addressed
- **Legislative**
 - No report

- **COTE (Dr. Davis-Black)**
 - No report
- **Graduate Council**
 - Senator Wilson reported that the Council met on October 15. No proposals were considered.
- **Research Committee (Dr. Kauzlarich)**
 - Senator Kazlaurich reported that the committee held question-and-answer sessions for research proposals and they were well-attended. The due date for proposals is coming up and the committee will meet to consider.
- **IRB**
 - No report
- **Animal Welfare**
 - No report
- **University Seminar**
 - No report
- **Old Business**
 - **Faculty Grievance Policy**
 - President Voss reported that the policy has been shared with Chairs and Directors and a formal response will be sent by that body after a time for deliberation. A formal response is expected by the next meeting of the Chairs and Directors in early November.
 - **Curriculum Proposals**
 - The curriculum proposals below motion to bring the proposals forward from the table by Tony Olson/seconded by Peter Adam.
 - The vote to bring the proposals forward from the table passes unanimously.
 - Motion to approve the bundle of proposals by Tony Olson/seconded by John Gallaher.
 - Yay-18 Nay-0 Abstention-1
 - Motion passes

Initiator	Number	Type	Name
Joy L. Dags	123-29-01	Change Program	Public Relations Major, 54 hours: B.A.—No Minor Required
Joy L. Dags	124-29-02	Change Program	Public Relations Major, 60 hours: B.S.—No Minor Required
Wayne Chandler	123-10-01	Change Course	ENGL 10306 U.S. Literature to 1865
Diana Linville	224-44-04	Change Course	CSIS 44144 Web Development I

- **New Business**
- **Items from the Floor**
 - Student Faculty Discipline Committee

- President Voss shared that he has been asked to provide members for the Student/Faculty Discipline Committee. Four faculty members are needed for the committee, and one non-voting faculty member is needed to chair the committee.
- Per the Faculty Senate by-laws, the Faculty Senate President will provide names for the membership in the committee.
- A senator brought forward a question from a colleague regarding a makeup exam causing them to miss classes. Senators discussed this issue as well as the issue of students requesting to move a final based on having multiple finals on one day and Proctoring Center issues. President Voss indicated that perhaps this is an issue that could be brought back to departments for discussion.
- **Closed Session**
 - No closed session was necessary.

Move to adjourn by Tony Olson. President Voss adjourned the meeting at 4:51 p.m.

Respectfully submitted,

Jill Baker

Faculty Senate Secretary