

Satisfactory Academic Progress Petition



Office of Scholarships and Financial Assistance

800 University Drive Office: 660-562-1363
 Maryville, MO 64468 Fax: 660-562-1674
 finaid@nwmissouri.edu Toll Free: 800-633-1175

Student information

 Last name First name Middle initial Northwest 919 number

 Address City State ZIP Phone Number

The Student Financial Appeals Committee will review your petition form. The types of situations that will warrant the consideration of a petition are hospitalization, a death in the family, chronic illness, other crisis situations or unusual circumstances beyond the student's control. Failure of the student to familiarize himself/herself with published information regarding deadlines and official University policies is not a valid reason for the submission of a petition form. If you have circumstances you wish to have considered you may submit this form and supporting documentation to the Financial Aid Office, Administration Building, Room 273 or fax the information to 660-562-1674.

Please state your anticipated graduation date: _____ Have you petitioned before? If yes, when? _____

To appeal, attach the following items, along with third party supporting documentation. Additional information may be requested, but this will be determined after a full review of your financial aid history, academic record and Academic Progress Petition documentation. The petition form will be considered incomplete if all areas below are not separately and specifically addressed. Supporting documentation is highly recommended.

- ✓ Provide a signed statement that (1) clearly states how circumstances beyond your control resulted in your inability to maintain academic progress standards and (2) provides information to address any changes in your circumstances that will allow you to meet satisfactory academic progress standards in future terms.
- ✓ Please provide a written explanation of your academic plan and goals. This plan should include what you plan to do academically to meet satisfactory academic progress standards.

During the review, many factors are considered, including the following:

- Validity of the reason(s) for failing to meet the minimum SAP standards.
- Resolution of the problem(s) leading up to failing to meet SAP standards.
- Prior academic history (credits earned vs. credits attempted, GPA, number of repeats, etc.).
- Meetings, or lack thereof, with your academic advisor along with their notes, comments, and/or recommendation.
- Demonstrated motivation to succeed.
- Likelihood of future success.
- Quality and thoroughness of supporting documentation.

I attest that this information is true and accurate. I understand that any falsified information will result in denial of this petition form. I understand that in the case of a denied petition, I remain responsible for all financial obligations to the University.

Certification statement

By signing, I certify that all information reported is complete and accurate.

 Student Signature (required) Date

Warning: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

OFFICE USE ONLY - If approved, condition(s) of approved petition	Approved	Denied